



# **INDIAN INSTITUTE OF TECHNOLOGY INDORE**

## **SOP for Consultancy Project**

### **Procedures for Clouser of Consultancy project at IIT Indore**

**After the Completion of Consultancy project by the PI. The following documents are required to be submitted to R&D office for disbursement.**

- **Consultancy Project Completion Form (annexure 6) duly acknowledged by the Firm /Company**
- **The disbursement form ( annexure – 7) and**
- **Report submitted to the Company/ Firms/ Organization.**

**Thereafter, approval will be sought for the disbursement of consultancy fees to the PI/ Co-PI/ Experts.**