



भारतीय प्रौद्योगिकी संस्थान इंदौर  
**Indian Institute of Technology Indore**  
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### Local Purchase Committee Certificate

{For purchase of goods valuing above ₹1,00,000/- (One Lakh Only) up to ₹10,00,000/- (Ten Lakhs Only)}

Indent No. \_\_\_\_\_, F.Y. \_\_\_\_\_

Date: \_\_\_\_\_

#### Constitution of the Local Purchase Committee(LPC)

The LPC committee has been constituted with the following members for Procurement/ Service of \_\_\_\_\_, Qty. \_\_\_\_\_.

1. \_\_\_\_\_ Designation: \_\_\_\_\_ ( \_\_\_\_\_ Dept.), Member-1
2. \_\_\_\_\_ Designation: \_\_\_\_\_ ( \_\_\_\_\_ Dept.), Member-2
3. \_\_\_\_\_ Designation: \_\_\_\_\_ ( \_\_\_\_\_ Dept.), Convenor

\_\_\_\_\_  
 Sign of Head of Dept./ Approving Authority

#### LPC Recommendation

\_\_\_\_\_ number of valid and responsive quotations were received and evaluated.

“Certified that we, members of the purchase committee are jointly and individually satisfied that the goods recommended for purchase are of the requisite specification and quality, priced at the prevailing market rate and the supplier recommended is reliable and competent to supply the goods in question, and **it is not debarred by Department of Commerce or Ministry/ Department concerned.**”

Accordingly, we enclose Quotation vide no. \_\_\_\_\_ dated \_\_\_\_\_ of M/s. \_\_\_\_\_ for placing the Purchase/ Service Order.

The total financial implications will be ₹ \_\_\_\_\_ (Inclusive of Tax @ \_\_\_\_\_ %)

(In Words - \_\_\_\_\_)

\_\_\_\_\_  
 (Signature of Member-1)

\_\_\_\_\_  
 (Signature of Member-2)

\_\_\_\_\_  
 (Signature of Convenor)

**Note** - The Convener of the committee and the Indent Approving Authority should not be the same person.