



## अनुसंधान और विकास अनुभाग

भारतीय प्रौद्योगिकी संस्थान इंदौर

खंडवा रोड, सिमरोल, इंदौर – 453552, भारत

### Research & Development Section

Indian Institute of Technology Indore

Khandwa Road, Simrol, Indore 453552, India

Annexure 6

IIT Indore

### Consultancy Closure Form for Project Completion

Title of the Consultancy Project	
1. Consultant (PI) 2. Consultant 1 <sup>st</sup> (Co-PI) 3. Outside Investigator/ Expert	
Funding Agency/Company Name	
Amount Including GST	
Details of Objectives met as per the milestones	
Details of the deliverables	
Details of Manpower training (if applicable)	

**Signature of the representative of  
the Firm/Company with Date and  
Seal**



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### Consultancy Project (Disbursement Form)

Sl.	Contents	Details
1	Name of employee _PI (Write in Block Letters)	
2	Name of employee Co-PI (Write in Block Letters)	
3	Name of the Outside Investigator / Expert	
4	Title of Project	
5	Industry/client	
6	Total Project Cost	
7	Operational Expenses	
8	Registration no. /File no. (for office use)	
9	Project : T category (Testing Projects) ( ) / E category (Expert advice ) ( ) or Research and Development Project ( ) ( Tick Mark as required)	
Request you to kindly transfer my share of the consultancy fee into my salary account for the consultancy project undertaken by me as follows:		
	Particular	Amount in (Rs.)
1	Disbursement of Consultancy Fee - PI (As per project cost sheet) Name.....	
2	Disbursement of Consultancy Fee – 1 <sup>st</sup> Co-PI (As per project cost sheet) Name.....	
	Net Total Amount to be Disbursed →	

#### **Declaration: -**

It is certified that the consultancy Project has been successfully completed, and the report is submitted to the client on ---/---/----- duly attached with this form. I also declare that:-

1. As the consultancy project is complete, all deliverables have been accepted as per the agreed terms.
2. I will receive the final disbursement of consultancy funds upon project closure.
3. I assume full responsibility for any future liabilities related to the project.
4. IIT Indore is not liable for any post-closure issues, and I will indemnify the Institute against any claims.
5. This undertaking remains valid regardless of project closure or my employment status. I confirm that this information is true to the best of my knowledge.

Signature of Consultant/ Principal Investigator -PI		Signature of Consultant/ Principal Investigator-1 <sup>st</sup> Co-PI
<b>For the office use</b>		
Sr. No.	Particular	Amount (Rs.)
1	Operational Expenses as on Date (Opening Balance)	
2	Actual amount of O.E. passed	
3	Operational expenses (Closing Balance)	

To: R&D for Payment

Dean R&D